



BEPS International School
23, Avenue Franklin Roosevelt
1050 Brussels, Belgium
Tel: +32 (0)2 648 43 11
Email: info@beps.com

Waiting list Policy

Dear Parents,

Thank you for your enquiry and your interest in our school. We would love to welcome your child to BEPS International School. Unfortunately, your child's year group is currently full. Therefore, we cannot guarantee a place for the requested starting date.

As children regularly leave during the school year, the available spaces are offered to children placed on our waiting list. The list is compiled according to the date the "Enrolment Form" was submitted. For the families already enrolled, we apply sibling priority.

If you would like to join our waiting list, please follow the steps below:

- complete and send us the **Enrolment Form** for your child
- transfer the refundable Registration Fee of **€ 600** to our account: BEPS SRL – **BE16 7320 5508 8674** (CBC Bank) under reference "Registration Waiting List + the child's full name".

Upon receiving your completed application, you will receive from us:

- a receipt for the Registration Fee
- a confirmation that your child is registered on our waiting list.
- when a space becomes available in your child's year group the admissions officer will contact you.

Please do not hesitate to contact us for further information.

Kind regards,

The Admission Team